



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

July 8, 2025

DIVISION MEMORANDUM

No. 339, s. 2025

**DISTRIBUTION OF LEARNING TOOLS AND EQUIPMENT FOR
SCIENCE AND MATHEMATICS FOR PUBLIC ELEMENTARY AND JUNIOR
HIGH SCHOOL PROCURED BY SDO BATANGAS PROVINCE**

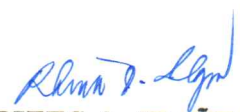
To: Assistant Schools Division Superintendents
Chief - Curriculum Implementation Division (CID)
OIC-Chief School Governance and Operations Division (SGOD)
Public Schools Division Supervisors
Public School Heads
District Property Custodians
School Property Custodians
All Others Concerned

1. Relative to DepEd Order no. 20, s. 2022 titled Multi-year Guidelines on the Decentralization of the Procurement, including the Quality Assurance, Delivery, Documentation, Storage, and Safekeeping of Learning Tools and Equipment for Science, Mathematics and Technical Vocational Livelihood (LTE-SM and TVL), the Schools Division Office (SDO) of Batangas has procured Science and Mathematics Equipment (SME) for Public Elementary and Junior High School, which will be distributed by the Property and Supply Unit.
2. These learning materials aim to enhance the quality of teaching and learning Science and Mathematics subjects. To support more effective hands-on learning, improves student engagement and competency in specialized subjects, and helps prepare learners with the practical skills needed for higher education, employment, or entrepreneurship.
3. Attached is the link (<https://tinyurl.com/Allocation-for-Distribution>) to access the Allocation of Science and Mathematics Learning Resources List for your reference.
4. All **District Property Custodians** are directed to proceed to **Property and Supply Unit, SDO Batangas** on **July 14-18, 2025**, from **9:00am to 4:00pm** for the retrieval of Manipulative Materials. Please refer to Annex A for the specific schedule assigned to each district. Strict adherence to the assigned schedule is required to ensure a smooth and orderly distribution process.
5. Transportation expenses incurred for the retrieval of these materials shall be charged against the school MOOE, local, or canteen funds, subject to existing accounting rules and regulations.



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

6. For any clarification and further inquiries, please contact the Property and Supply Unit at (043) 722-1840 loc. 218.
7. Immediate compliance and widest dissemination of this Memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

CMB / DISTRIBUTION OF LEARNING TOOLS AND EQUIPMENT FOR SCIENCE AND MATHEMATICS FOR PUBLIC ELEMENTARY AND JUNIOR HIGH SCHOOL PROCURED BY SDO BATANGAS PROVINCE / R2-144718 / 07/08/2025



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

ANNEX A

DISTRICTS SCHEDULE:

DISTRICTS	DATE
Agoncilo, Alitagtag, Balete, Ibaan, Padre Garcia, Rosario East, Rosario West	July 14, 2025
Bauan East, Bauan West, Lobo, Mabini, San Luis, San Pascual, Tingloy	July 15, 2025
Balayan East, Balayan West, Calaca, Calatagan, Lemery, Lian, Nasugbu East	July 16, 2025
Cuenca, Laurel, Malvar, Mataasnakahoy, San Nicolas, Santa Teresita, Talisay,	July 17, 2025
Nasugbu West, Taal, Tuy, San Jose, San Juan East, San Juan West, Taysan	July 18, 2025